



NATIONAL POWER CORPORATION

04 May 2023

MS. ROSARIO A. BUENAOBRA-LIPATA

Marketing Officer In-Charge
GRAND MERITUS SECURITY AGENCY, INC.
12 Xavierville Avenue, Corner Pajo Street
Quezon City
E-mail: grandmeritus.marketinghub@gmail.com

SUBJECT : NOTICE TO PROCEED FOR CONTRACT NO. LOG MSSP 2023-03-026-MGF
Re: Supply of Twenty (20) Months Security Services for SPUG Eastern Mindanao Area Plants and Installations, Mindanao Watershed Management, Pulangui-Agusan-Talomo Watershed and Project Implementation Cluster C Office
PR Nos. S3-MOD22-008, MG-WMG22-004, HO-PAW22-008 & S4-PIC23-001

Dear Ms. Lipata:

Please be informed that the assumption of the security services requirements for the **Supply of Twenty (20) Months Security Services for SPUG Eastern Mindanao Area Plants and Installations, Mindanao Watershed Management, Pulangui-Agusan-Talomo Watershed and Project Implementation Cluster C Office** under Contract No. **LOG MSSP 2023-03-026-MGF** with **Grand Meritus Security Agency, Inc.** shall take effect on **01 April 2023**. We would like to emphasize, however, that you are required to submit the following pre-requisites set forth in the contract documents before the posting date to the Office of the Vice President – Administration and Finance thru Ms. Eloida C. Leona, Manager - General Services Department, as follows:

- a. The names of the licensed security guards including their personal records and clearances, that will be posted to the aforementioned installations for evaluation and acceptance by the heads of the installations or their designees thru the Office of the Vice President - Administration and Finance;
- b. List of Firearms and other equipment that will be dedicated to the installations named in the contract, for evaluation/inspection by the heads of the installations or their authorized representatives;
- c. Kindly present the Special Bank Account for the "Agency Guard Payroll Fund" at any reputable bank acceptable to the heads of installations or their authorized representatives with a deposit of an amount equivalent to one (1) month salary computed on the basis of the monthly rate per guard per eight (8) hours duty; and
- d. Secure a certification from the Heads of installations or their designees as to the date and time your guards have effectively taken over the security services at the named installation.

Please submit the foregoing requirements as soon as possible. We expect your agency to undertake necessary preparations for the forthcoming assumption of security services at the subject installation.

Should you agree with the aforementioned, kindly affix your signature in the space provided

BIR Road cor. Quezon Avenue, Diliman
Quezon City 1100, Philippines
Tel. Nos. (632) 921-3541 to 80 • Fax No. (632) 921-2468
Website: www.napocor.gov.ph

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Contract No. LOG MSSP 2023-03-026-MGF
Notice to Proceed - Supply of Twenty (20) Months Security Services for SPUG Eastern Mindanao Area Plants and Installations,
Mindanao Watershed Management, Pulangui-Agusan-Talomo Watershed and Project Implementation Cluster C Office
Grand Meritus Security Agency, Inc.


below and return this copy to the MSSPD, Logistics Department, Ground Floor, NPC-OBC for reproduction and distribution to all concerned.

For any inquiries/concern, please contact Mr. Bernardo C. Moran, Manager – Telecom & Security Services Division with Telephone No. 8924-5344.

Very truly yours,


ALEXANDER P. JAPON
Vice President, Admin & Finance

Conforme:


MS. ROSARIO A. BUENAOBRA-LIPATA
Marketing Officer In-Charge
Grand Meritus Security Agency, Inc.

Date : 5-8-2023

cf: Mr. O. C. Antocan - PE-A, MOD
Ms. K. R. Maranda - Manager, WMD-MinGen
Mr. A. N. Rodriguez - Mgr., PICC
Ms. E. C. Leona - Manager, GSD

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